



Physical Onsite Inspection

The FCRA requires verification that a subscriber is a legitimate business. One Source shall perform a physical onsite inspection of each Subscriber's business premises and perform other such due diligence to credential Subscriber. A site inspection by a third party that is endorsed by all three major credit bureaus is required.

Please note the following:

- The site inspection could take approximately one hour to complete.
- The site inspection of your legitimate business will concern the following areas:
 - » Location of your business
 - » Nature of the business environment
 - » Method of accessing and securing One Source data
- The site inspection representative will not need to access your sensitive, proprietary or confidential materials as part of the site visit.
- The site inspection representative will ask you questions and complete a questionnaire.
- The site inspection representative will take a photograph of:
 - » The work area where One Source data will be accessed and stored
 - » Outside signage
 - » Business cards
 - » Marketing materials
- The site inspection and photos will not focus on any of your confidential business processes or practices.
- The site inspection representative is not authorized to give you the questions or results of the site inspection. The representative is not authorized to discuss the physical inspection and has no details of One Source's credentialing process. The representative cannot answer any questions and has no influence on the credentialing decision.
- Residential locations may be subject to an annual inspection and incur an additional fee.

